

North Platte Public Schools

iPod Touch Training & Reference Guide

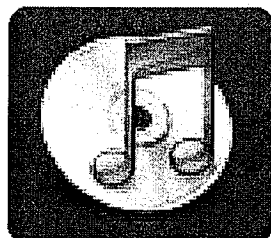
*For the participants in all iPod Project classes
using the iPod Touch - all the really helpful stuff
you need to know!*




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iPod Touch At A Glance



Home Screen

Press the Home  button at any time to go to the Home screen, which contains your iPod touch applications. Tap any application icon to get started.

iPod touch Applications

The following applications are included with iPod touch:



Music

Listen to your songs, audiobooks, and podcasts. Create on-the-go playlists or use the Genius feature to automatically create a playlist with songs from your library that go great together.



Videos

Watch purchased or rented movies, music videos, video podcasts, and TV shows on the go. Or connect iPod touch to your TV to watch on a larger screen (TV connection requires cable available for purchase separately).



Photos

View photos and images transferred from your computer or saved on iPod touch. View them in portrait or landscape mode. Zoom in on any photo for a closer look. Watch a slideshow. Email photos, add them to a MobileMe gallery, assign them to contacts, and use them as wallpaper.



iTunes

Search the iTunes Wi-Fi Music Store music catalog, or browse, preview, and purchase new releases, top-ten songs and albums, and more. Stream and download podcasts. In select Starbucks locations, find out what song is playing in the café, then buy it instantly. Browse, preview, and purchase other songs from featured Starbucks Collections.



App Store

Search the App Store for iPod touch applications you can purchase or download using your Wi-Fi connection. Read or write your own reviews for your favorite apps. Download and install the applications on your Home screen.



Safari

Browse websites over Wi-Fi. Rotate iPod touch sideways for widescreen viewing. Double-tap to zoom in or out—Safari automatically fits the webpage column to the iPod touch screen for easy reading. Sync bookmarks with Safari or Microsoft Internet Explorer on your computer. Add Safari web clips to the Home screen for fast access to favorite websites. Save images from websites to your Photo Library.



Calendar

View your MobileMe, iCal, Microsoft Entourage, Microsoft Outlook, or Microsoft Exchange calendars. Enter events on iPod touch and they get synced back to the calendar on your computer. Set alerts to remind you of events, appointments, and deadlines.



Mail

iPod touch works with MobileMe, Microsoft Exchange, and many of the most popular email systems—including Yahoo! Mail, Google email, and AOL—as well as most industry-standard POP3 and IMAP email systems. View PDFs and other attachments within Mail. Save attached photos and graphics to your Photo Library.



Contacts

Get contact information synced from MobileMe, Mac OS X Address Book, Yahoo! Address Book, Google Address Book, Windows Address Book (Outlook Express), Microsoft Outlook, or Microsoft Exchange. Search, add, change, or delete contacts, which get synced back to your computer.



YouTube

Play videos from YouTube's online collection.¹ Search for any video, or browse featured, most viewed, most recently updated, and top-rated videos.



Stocks

Watch your favorite stocks, updated automatically from the Internet.



Maps

See a street map, satellite view, or hybrid view of locations around the world. Zoom in for a closer look. Find and track your current approximate location. Get detailed driving directions and see current highway traffic conditions. Find businesses in the area.³



Weather

Get current weather conditions and a six-day forecast. Add your favorite cities for a quick weather report anytime.



Clock

View the time in cities around the world—create clocks for your favorites. Set one or more alarms. Use the stopwatch, or set a countdown timer.









Calculator

Add, subtract, multiply, and divide. Rotate iPod touch sideways to use expanded scientific functions.


Status Icons

The icons in the status bar at the top of the screen give information about iPod touch:

Status icon	What it means
 Wi-Fi	Shows that iPod touch is connected to the Internet over a Wi-Fi network. The more bars, the stronger the connection. See page 26.
 Network activity	Indicates network activity. Some third party applications may also use this icon to indicate an active process.
 Lock	Shows that iPod touch is locked. See page 18.
 Play	Shows that a song, audiobook, or podcast is playing. See page 31.
 Alarm	Shows that an alarm is set. See page 82.
 Battery	Shows battery level or charging status. See page 27.

iPod Controls/Buttons

Rearrange icons:

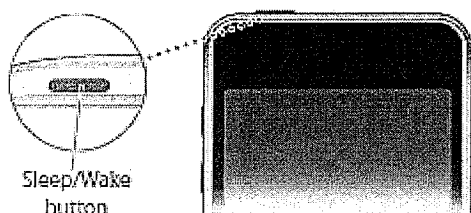
- 1 Touch and hold any Home screen icon until the icons begin to wiggle.
- 2 Arrange the icons by dragging them.
- 3 Press the Home  button to save your arrangement.


Sleep/Wake Button (On/Off)

When you're not using iPod touch you can lock it.

When iPod touch is locked, nothing happens if you touch the screen.

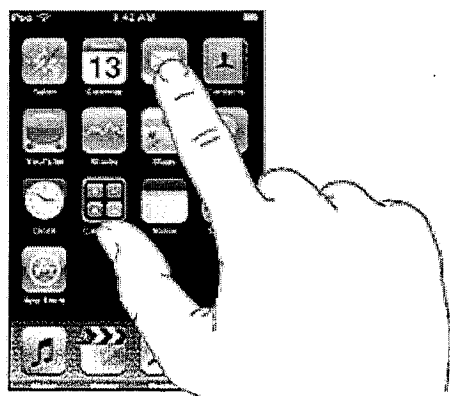
By default, if you don't touch the screen for a minute, iPod touch locks automatically.



Lock iPod touch	Press the Sleep/Wake button.
Unlock iPod touch	Press the Home  button or the Sleep/Wake button, then drag the slider.
Turn iPod touch completely off	Press and hold the Sleep/Wake button for a few seconds until the red slider appears, then drag the slider.
Turn iPod touch on	Press and hold the Sleep/Wake button until the Apple logo appears.

Opening Applications

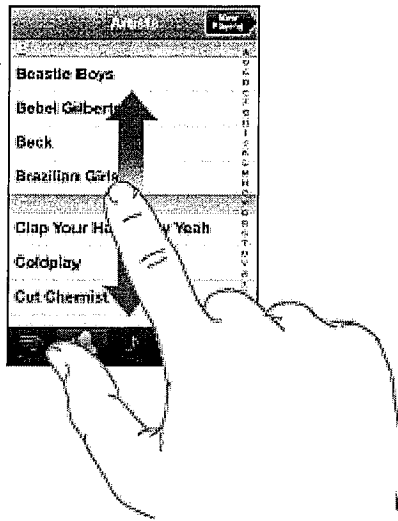
Open an application: Tap an icon.



Return to the Home screen: Press the Home  button below the display.

Scrolling

Drag up or down to scroll. On some screens such as webpages, you can also scroll side to side.

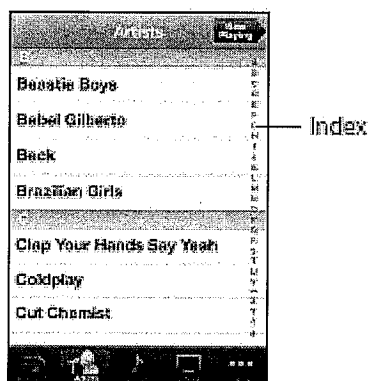


Dragging your finger to scroll won't choose or activate anything on the screen.

Lists

Some lists have an index along the right side.

Find items in an indexed list: Tap a letter to jump to items starting with that letter. Drag your finger along the index to scroll quickly through the list.



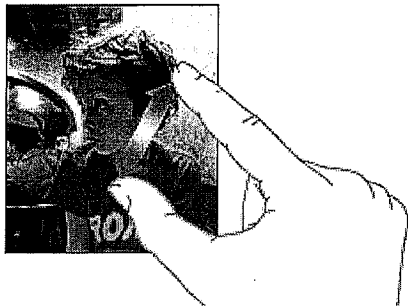
Choose an item: Tap an item in the list.

Depending on the list, tapping an item can do different things—for example, it may open a new list, play a song, open an email, or show someone's contact information.

Return to a previous list: Tap the back button in the upper-left corner.

Zooming In Or Out

When viewing photos, webpages, email, or maps, you can zoom in and out. Pinch your fingers together or apart. For photos and webpages, you can double-tap (tap twice quickly) to zoom in, then double-tap again to zoom out. For maps, double-tap to zoom in and tap once with two fingers to zoom out.



Onscreen Keyboard

Use the onscreen keyboard to enter text, such as contact information, text messages, or web addresses.

Typing

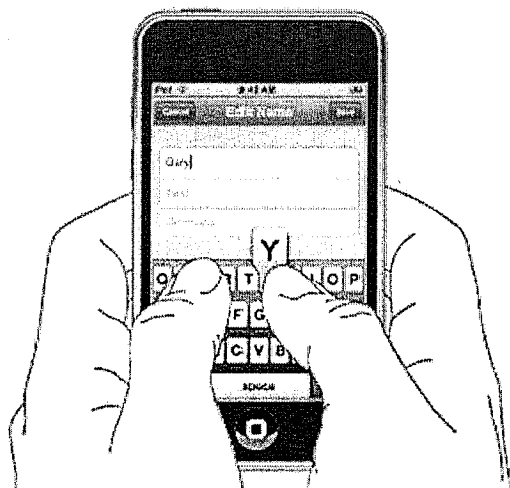
Depending on the application you're using, the intelligent keyboard may automatically suggest corrections as you type to help prevent mistyped words.

Enter text:

- 1 Tap a text field, such as in a note or new contact, to bring up the keyboard.
- 2 Tap keys on the keyboard.

Start by typing with just your index finger. As you get more proficient, you can type more quickly using two thumbs.

As you type, each letter appears above your thumb or finger. If you touch the wrong key, you can slide your finger to the correct key. The letter isn't entered until you release your finger from the key.

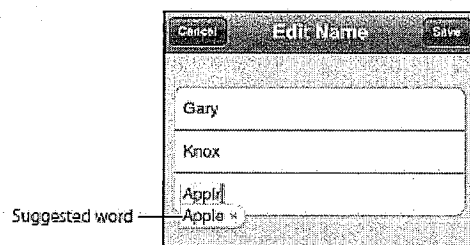


Type uppercase	Tap the Shift ⇧ key before tapping a letter.
Quickly type a period and space	Double-tap the space bar. (You can turn this feature on or off in Settings > General > Keyboard.)
Turn caps lock on	Double-tap the Shift ⇧ key. The Shift key turns blue, and all letters you type are uppercase. Tap the Shift key again to turn caps lock off. (You can turn this feature on or off in Settings > General > Keyboard.)
Show numbers, punctuation, or symbols	Tap the Number 123 key. Tap the Symbol <= key to see additional punctuation and symbols.
Type letters or symbols that aren't on the keyboard	Press and hold the related letter or symbol, then slide to choose a variation.

Dictionary

iPod touch has spelling dictionaries for all supported languages. The appropriate dictionary is activated automatically when you select a keyboard on iPod touch. iPod touch uses the active dictionary to suggest corrections or complete the word you're typing.

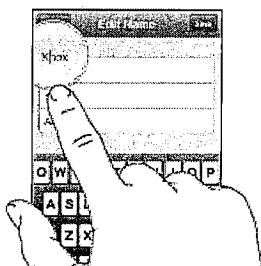
You don't need to interrupt your typing to accept the suggested word.



Accept or reject dictionary suggestions:

- To reject the suggested word, finish typing the word as you want it, then tap the "x" to dismiss the suggestion before typing anything else. Each time you reject a suggestion for the same word, iPod touch becomes more likely to accept your word.
- To use the suggested word, type a space, punctuation mark, or return character.

Edit text: Touch and hold to see a magnified view, then drag to position the insertion point.

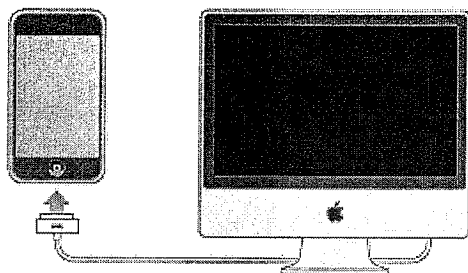


Charging The Battery

iPod touch has an internal rechargeable battery.

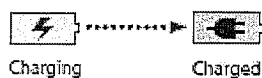
WARNING: For important safety information about charging iPod touch, see the *Important Product Information Guide* at www.apple.com/support/manuals/ipodtouch.

Charge the battery and sync iPod touch: Connect iPod touch to your computer using the included USB cable.



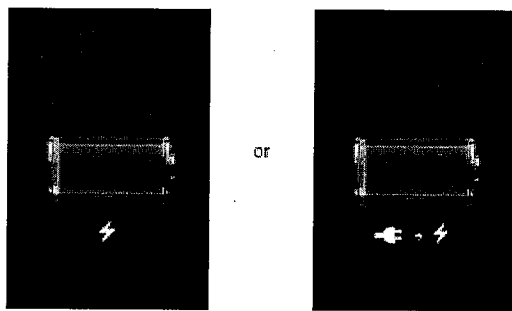
Important: If iPod touch is connected to a computer that's turned off or is in sleep or standby mode, the iPod touch battery may drain.

An icon in the upper-right corner of the screen shows battery charging status.



If you charge the battery while syncing or using iPod touch, it may take longer to charge. You can also charge iPod touch using the Apple USB Power Adapter, available separately.

Important: If iPod touch is very low on power, it may display one of the following images, indicating that iPod touch needs to charge for up to ten minutes before you can use it. If iPod touch is extremely low on power, the display may be blank for up to two minutes before one of the low-battery images appears.



Rechargeable batteries have a limited number of charge cycles and may eventually need to be replaced. The iPod touch battery isn't user replaceable; it can only be replaced by an authorized service provider. For more information, go to www.apple.com/batteries.

Cleaning iPod Touch

To clean iPod touch, unplug all cables and turn off iPod touch (press and hold the Sleep/Wake button, then slide the onscreen slider). Use a soft, slightly damp, lint-free cloth. Avoid getting moisture in openings. Don't use window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean iPod touch.

Restarting And Resetting iPod Touch

If something is not working right, restarting or resetting iPod touch will likely solve the problem.

Restart iPod touch: Press and hold the Sleep/Wake button until the red slider appears. Slide your finger across the slider to turn off iPod touch. To turn iPod touch back on, press and hold the Sleep/Wake until the Apple logo appears.

Reset iPod touch: Press and hold the Sleep/Wake button and the Home button at the same time for at least ten seconds, until the Apple logo appears.